

FORWARD

The policies and regulations contained herein are given the effect of law by Senate Bill 162, 60th Legislature, 1967, of which Section 2 is quoted in part below:

“Each governing board of the State institutions of higher education of this State is hereby authorized to promulgate rules and regulations for the safety and welfare of students, employees and property and such other rules and regulations as it may deem necessary to carry out the provisions of this Act and the governance of the respective institutions, providing for the operation and parking of vehicles upon the grounds, streets, drives and alleys or any other institutional property under its control.”

AMENDED 1993

Lamar University is an equal opportunity/affirmative action institution and employer. Students, faculty, and staff members are selected without regard to their race, color, creed, sex, age, disability or ethnic origin, consistent with the Assurance of Compliance with Title VI of the Civil Rights Act of 1964; Executive Order 11246 as issued and amended; Title IX of the Education Amendments of 1972, as amended; Section 504 of the Rehabilitation Act of 1973.

I — POLICY STATEMENT

The control of automobile vehicle traffic on campus is a necessary part of the efficient operation of the University. During business hours certain areas are adequate only for those vehicles necessary to University business.

The purpose of these regulations is to facilitate the safe and orderly conduct of University business and to provide parking facilities in support of this function within the limits of available space.

These rules and regulations are part of the rules and regulations of the University and as such are to be observed by members of the staff, faculty, and student body.

A. In these regulations the term “campus” includes all property under the control and jurisdiction of Lamar University and LIT.

B. Texas laws governing the use of motor vehicles, in addition to the following regulations, are effective at Lamar University and LIT.

C. The University assumes no responsibility for the care and/or protection of any vehicle or its contents at anytime it is operated or parked on campus.

D. The University reserves the right to remove and impound abandoned motor vehicles, or any vehicle found on campus without a permit, with unanswered parking tickets, with an unauthorized or altered permit, with no license plates, parked in a tow-away zone, or parked in such a way as to constitute a serious hazard to vehicles or pedestrian traffic or to the movement and operation of emergency equipment. The owner will be responsible for cost involved in removing, impounding, and storing such vehicles. The University will assume no responsibility for cost involved in removing, impounding, and storing of such vehicles. The University will assume no responsibility for damages to those vehicles moved by the University.

E. The University reserves the right to change any or all parts of these regulations as necessary, during the current academic year. All changes will be published in the “University Press.”

II — PERMIT REGISTRATION

A. Any student, faculty or staff member who wishes to park a motor vehicle on property owned or controlled by the University must purchase a Lamar University parking permit. Motor vehicles shall include all automobiles, trucks, motorcycles, motorbikes, motorscooters, or any other vehicle that is self-propelled.

B. Students will purchase their parking permit as part of their academic registration procedure at the beginning of each semester. After registration, parking permits can be picked up at the Parking Office and paid for at the Cashier’s Office. LIT students must purchase and pick up their permits at the Cashier’s window located on the 2nd floor of the Beeson Building.

C. Faculty and Staff will purchase their parking permits at the Cashier’s Office on or before the opening of the fall semester. They can then be picked up at the Parking Office.

D. Permit registration will begin August 1, 2012 for the academic year through August 18, 2013. Fees for each permit and all classification of students (except students enrolled in Continuing Education courses) are as follows:

1. If purchased during Fall Semester	\$60
If purchased during Spring Semester	\$40
If purchased during Summer I or II Semester	\$20
2. Two and Three Wheeled Vehicle Permits:	
If purchased during Fall Semester	\$13
If purchased during Spring Semester	\$9
If purchased during Summer I or II Semester	\$5

E. Continuing Education students enrolled in short, special, and seminar courses are responsible for all provisions of these rules and regulations. The parking fees for continuing education students are as follows:

Each Permit: 1-3 weeks - \$3; 4-6 weeks - \$5; Semester - \$10

F. Faculty/Staff Registration Fees (Non-Reserved): \$48/year or \$4/month (regardless of salary) including any portion of month purchased.

G. Faculty/Staff Registration Fees (Reserved):

1. Less than \$25,000 salary--\$60/year or \$5/month, including any portion of month purchased.
2. \$25,000 to \$60,000 salary -- \$72/year or \$6/month, including any portion of month purchased.
3. Over \$60,000 salary -- \$84/year or \$7/month, including any portion of month purchased.

H. Persons less than 50% time and less than \$10,000 salary -- \$12/year or \$1/month, including any portion of month purchased; plus, a \$10 deposit required if a card key is needed. (Deposit refundable upon return of card key to Parking Office).

I. Temporary help, etc. -- \$1/week or maximum of \$10/semester; plus, a \$10 deposit required if a card key is needed. (Deposit refundable upon return of card key).

J. **REFUNDS: a request for refund will not be honored unless it is filed with the Parking Office during the University’s fiscal year in which payment for the permit was made. A request for refund must be accompanied by a sizable portion of the deal or the return of the hanging permit.**

Refunds will be made to members of the faculty and staff upon request in the event service is terminated. **The refund will be based on the number of full months remaining in the University’s permit year.**

Student parking refunds will be in accordance with current academic catalog refund policies. A request for a refund will not be honored when a person’s privilege to park on campus has been suspended or if outstanding charges or other debts remain unpaid.

K. Faculty, staff and students who purchase a parking permit may transfer the permit to any vehicle they wish. The individual who purchases the permit, however, will be responsible for violations by any vehicle bearing or displaying the permit.

L. To be valid, a hanging permit must be clearly visible and hanging from the rear view mirror of the vehicle. In the event that no rear view mirror is present, place PERMIT in the center of the dash. It must be in clear, full view. It is recommended that a piece of tape be used to secure permit in place on the dash. A permit must not be defaced or altered in any way.

M. The theft or loss of a parking permit should be reported to the Parking Office immediately. The replacement cost will be the same as the purchase price for that current semester. There will be a \$10.00 fee for all lost or stolen card keys to gate-controlled lots.

N. Replacement permits will be issued without charge where there is a defective permit, or change of classification, provided the original permit is returned to the Parking Office. If the permit is not returned, the full parking fee will be charged.

O. Faculty, staff, and students who receive a citation for parking on Lamar University property without a valid permit displayed, should deliver the citation to the Parking Office and explain the circumstances. If you have a valid permit bring it with you. If you receive a citation while doing PARKING business and you are parked legal that citation will be dismissed. Two no-permit citations will be excused during the school year and recorded at the Parking Office for those who have purchased a valid permit. Additional citations will result in a \$5.00 service fee for each occurrence.

P. Handicap

1. Permanently handicapped or disabled persons are entitled to special parking if verified through the State of Texas. There will be no fee for the Lamar University parking permit. However, all other rules and regulations will apply.

a. If a State of Texas license plate is displayed, you will be required to produce your

Beaumont, Texas 77710

P. O. Box 10043

LIT CASHIER’S OFFICE

880-8696

880-8305

880-8311

UNIVERSITY POLICE DEPARTMENT

Beaumont, Texas 77710

P. O. Box 10183

LU CASHIER’S OFFICE

Beaumont, Texas 77710

P. O. Box 10013

POLICE DEPARTMENT

880-8311

880-8305

880-8696

UNIVERSITY POLICE DEPARTMENT

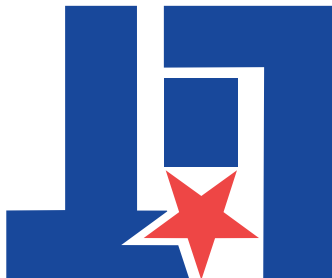
Beaumont, Texas 77710

P. O. Box 10074

PARKING OFFICE

2013-2014 REGULATIONS PARKING & TRAFFIC

Members of The Texas State University System
Lamar University & Lamar Institute of Technology



10. Permit violations (see remarks).
11. Overtime in timed zone.
12. Other violations (see remarks).
13. In Unauthorized Area.
 - (A) ROTC - F/S RESERVED
 - (B) Dental Patients. PATIENTS ACTUALLY BEING TREATED AT THAT TIME.
 - (C) Religious Center. NO STUDENT PARKING.
 - (D) Women’s Gym - F/S RESERVED
 - (E) McDonald Gym - F/S RESERVED
 - (F) Health Center - F/S RESERVED
 - (G) Nursing Patients. PATIENTS ACTUALLY BEING TREATED AT THAT TIME.
 - (H) All other areas not listed.
14. No valid permit displayed.
15. In handicap space or ramp.
16. In fire lane. Curbs, blocks, or pavement painted red indicate FIRE LANE-TOW AWAY ZONE.

B. Parking Offenses

ALL PARKING & TRAFFIC REGULATIONS ARE ENFORCED 24 HOURS A DAY.

C. Traffic Offenses

1. Exceeding speed limit (the maximum speed in parking lots is 10 miles per hour unless otherwise posted).
 2. Operating motor vehicle upon or over sidewalk.
 3. Operating motor vehicle in a prohibited direction on a one-way street or parking lot lane.
 4. Failure to yield right of way to pedestrians (pedestrians have right of way at all times).
 5. Failure to report traffic accidents.
 6. Operate motor vehicle upon or over an area not designated as a road or parking area.
 7. Any other applicable violations as defined in the Texas Traffic Law Manual (Transportation Code).
- D. Other Violations
1. Failure to comply with a lawful order and direction by a University Police Officer.
 2. Altering, damaging or moving University traffic signs, markings or signal devices.
 3. Littering.

E. In all moving violations, the violator will be issued a citation to appear in the Peace Justice Court. Parking violators will be issued citations to appear at the Parking Office or Peace Justice Court. In any event, when a person receives a citation, he/she should comply with the instructions on the citation.

VIII — VIOLATION PENALTIES

A. Students, staff and faculty members receiving Lamar University parking citations should report to the Cashier’s Office within fourteen (14) school days to pay the reinstatement fee for each citation received. Any disputes concerning citations should be addressed in person at the Parking Office.

B. The amount of reinstatement fee for each violation is as follows:

Parking violation #1-12	\$ 20.00
Parking violation #13 A thru H	\$ 40.00
Parking violation #14	\$ 40.00
Parking violation #15	\$200.00
Parking violation #16	\$ 50.00

C. Other Penalties

1. Falsification of information on permit registration cards or other forms pertaining to permit registration, displaying a falsely made or altered permit, or displaying or possessing a lost or stolen permit - \$100.00 penalty fee.
2. Unauthorized possession of a reserved lot card key - \$100.00 penalty fee.
3. Permitting someone use of Parking Permit to copy - \$100.00 penalty fee.
4. Permitting unauthorized person use of Gate Key - \$100.00 penalty fee.
 - a. The card key will be confiscated.
 - b. Parking privilege (Parking in Reserved Lot or Space) will be revoked.

D. Suspension of Parking Privileges

As provided under the Texas Ed. Code Section 51.207, Lamar University reserves the right to suspend the parking privileges of any permit holder for a period not to exceed twelve (12) months under any of the following conditions:

1. Possession of a lost or stolen parking permit.
2. Displaying a fraudulent parking permit.
3. A person deemed to be a “habitual violator.” A “habitual violator” is defined as a person who has recorded in his name three (3) or more unpaid or outstanding parking citations. Reinstatement of parking privileges may be granted upon application, payment of parking fee, and approval of the Director of Parking.

E. Violation of Suspension

A student or an employee who parking privileges have been suspended and continues to park a motor vehicle on University property, the vehicle will be towed and the student will be referred to Student Services and the employee to his Dean or Department Head.

IX — ENFORCEMENT

A. CITATIONS: Lamar University Police are authorized to issue two types of citations for violation of campus parking and traffic regulations.

1. University parking citations are handled by the Parking Office subject to a right of appeal to the Student Court.
2. Court appearance citations are issued by the University Police and constitute a summons to appear in the Peace Justice Court. Criminal penalties as provided by law, may be imposed by the Peace Justice Court for violations of University Parking and Traffic Regulations.

B. UNRESOLVED PARKING CITATIONS:

1. Unpaid parking citations for parking violations are recorded
1. In the name of a person in whose name the permit was bought.
2. In the name of the person in whose name the vehicle is registered with a state registration agency.

NOTE: If a student has the same family name and/or home address as the registered owner, then the unpaid charges will be recorded in the student’s name.

X — TOWING AND/OR IMPOUNDING OF VEHICLES

A. The University Police and Parking Office personnel are authorized to remove or impound motor vehicles on Lamar University property under the following circumstances:

1. When, in the opinion of the University Police, a motor vehicle should be removed in the interest of the safety of persons or property because of fire, flood, storm, snow or other emergency reasons, it may be removed.
 2. A motor vehicle blocking access to any building, loading zone, parking lot entrance, reserved area, barricades, handicap zone or ramp, or maintenance equipment.
 3. A motor vehicle displaying a lost, stolen, altered, or unauthorized parking permit.
 4. A motor vehicle illegally parked in a designated reserved parking space.
 5. A motor vehicle parked in a designated tow-away zone.
 6. A motor vehicle parked outside of a designated parking area on the grass or turf.
 7. A motor vehicle left unattended continuously for more than 48 hours under such circumstances which indicate it has been abandoned.
 8. A motor vehicle whose displayed permit or license number has accumulated three (3) or more outstanding, unanswered parking citations.
 9. A motor vehicle parked in a designated fire lane.
 10. Violation of a conditional release.
 11. Blocking a legally parked vehicle.
- B. This is at the owners expense and transportation will not be provided.

NO ILLEGALLY PARKED VEHICLE WILL BE TOWED TO ALLOW ANOTHER ILLEGALLY PARKED VEHICLE OUT.

C. The University Police and the Parking Office require owners of vehicles towed or impounded, to satisfy any penalties, costs, or fees properly imposed and legally due before releasing such vehicles.

license receipt or a copy of your application Form VTR-214 (REV 9-97) and proper identification.

b. If you have a State of Texas BLUE or RED Permanent placard, you may be required to produce a copy of your Form VTR-214 (REV 9-97) and proper identification.

2. Temporarily handicapped or disabled persons are entitled to special parking dependent upon available space.

a. The full parking fee will be charged for all temporarily handicapped persons.

b. Persons with a State of Texas RED Temporary placard will be required to produce a copy of the application Form VTR-214 (REV 9-97) and proper identification.

3. Persons not covered by any of the above special provisions must produce a signed letter from their doctor stating the need for temporary parking, the length needed, along with proper identification. The maximum length of this permit will be either the fall or spring semester. Summer I and II will be combined.

A new letter is needed each semester.

4. When it becomes necessary for a person to park in one of the gate-controlled lots, a \$10.00 deposit will be charged for each card key issued. The deposit will be refunded when the card key is returned to the Parking Office. If a card key is lost or stolen, an additional \$10.00 fee will be charged for a new key.

III — PARKING

A. Parking permit assignments are made on the basis of a student’s classification. Special lots are reserved for **Seniors (with 105 earned hours or more)** and for University employees.

B. There are two faculty/staff permits available:

1. **Reserved Permit** holders can park in any reserved faculty/staff lot.

2. **Non-Reserved Permit** holders can park in any non-reserved lot or student lot.

C. Faculty and Staff of Lamar-Beaumont, Lamar State College-Port Arthur and LIT who have properly registered their vehicles have reciprocal parking privileges. Students of LIT also have the same reciprocal agreement. Permit holders should familiarize themselves with the Rules and Regulations enforced at each campus to avoid citations.

D. Student parking areas are designated by letter. Student vehicles may be parked only in the lots indicated by the parking permits. Lot assignments are as follows:

1. **NO LETTER PERMIT** — Commuting Academic Students are allowed to park in the Parking Lots listed below:

Lot A-2 - South of Football Stadium	Lot D-2 - Tennis Courts
Lot A-5 - North of Montagne Center	Lot D-3 - E. Virginia St.
Lot B-1 - Corner of E. Lavaca & MLK	Lot F-1 - Cardinal Village II
Lot B-2 - LIT Lot	Lot F-2 - Cardinal Village I
Lot B-3 - LIT Lot	Lot F-5 - Speech & Hearing
Lot C-1 - Setzer Center Lot and J-4 (ONLY AFTER 12:00 NOON)	Lot G-2 - North of Brooks/Shivers Dorm
Lot C-2 - Old Unit Apartments	Lot H-2 - Baseball Field
Lot C-3 - Mamie McFaddin Bldg.	Lot H-3 - Baseball Field
Lot D-1 - E. Virginia St.	Any Temporary Lot

2. **S PERMIT** — Seniors (with 105 earned hours or more) permitted to park in Lot C-1, J4 or any other commuter lot.

3. **EMPLOYEE PARKING** — Faculty, Administration, and full-time staff personnel are permitted to use any student parking lot except any area prohibited by signs.

4. **MOTORCYCLE PARKING** — All motorcycles, motorbikes, and motorscooters will park only in the areas designated. (See Map)

IV — RESERVED PARKING

Admittance to any reserved parking area is by authorization of the Parking Office only. Any person who is assigned to a reserved area and finds an unauthorized vehicle parked in his area should report the unauthorized vehicle to the University Police Department.

Any vehicle with a valid permit can park in a space marked reserved, or a gate controlled lot after 5:00 p.m. (unless marked otherwise) or if the lot is being used for a special event. If a gate is in the up position during a period that the University is open for business, the lot is still restricted for Faculty/Staff.

Any space marked RESERVED, even in a non-gated lot is reserved from 8:00 a.m. to 5:00 p.m. unless otherwise marked for Faculty/Staff.

NOTE: Lot G4 and G8 are reserved 24 hours, 7 days a week.

V — BICYCLE REGULATIONS

A. **DEFINITION:** A bicycle is any device designated to travel on two nor more than three wheels and propelled by human power.

B. All persons owning or riding bicycles on the Lamar campus shall observe and obey all applicable State and municipal laws and ordinances. In addition, the following University regulations will be enforced:

1. Bicycles must be parked in parking racks (if available).
2. Bicycles will not be secured to any tree, shrub, post or any other fixed object by means of any locking device.
3. Bicycles shall not be permitted inside any University building except a garage.
4. The operator of any bicycle must yield right of way to any pedestrian at all times.
5. Violations of this policy will result in the bicycle being locked up or removed to the University Police Department, where the owner may retrieve his property upon proper owner identification.
6. All abandoned bicycles on the Lamar campus will be impounded. Said bicycles will be held for a period of 60 days and then disposed of.

C. There is no fee for bicycle registration, but all persons are urged to register their bicycles for identification purposes. The Parking Office will furnish the permit and it should be attached in such a manner as to be conspicuous.

VI — VISITOR PARKING AND REGULATIONS

A. Visitors may park in any of the areas designated for visitor parking or they may wish to utilize the convenience of the Visitors Lot (Lot #E2) north of the Administration Building.

B. A visitor shall be defined as one who is neither a student nor an employee of Lamar University, nor is he/she a person who uses campus facilities for the benefit of a student or employee.

C. Visitors are required to observe all parking and traffic regulations.

D. If a citation is issued to a visitor, he/she is requested to deliver it to the Parking Office or the University Police Department after business hours and explain the circumstances.

VII — PARKING AND TRAFFIC REGULATIONS FACULTY, STAFF, STUDENTS, AND VISITORS

A. All of those regulations embodied in the Statutes of the State of Texas and in the Ordinances of the city of Beaumont governing and regulating vehicular traffic are applicable to and will be enforced on the Lamar campus. In addition, the following regulations which are unique to this institution will be enforced.

1. **Not in designated parking space. MUST BE BETWEEN TWO YELLOW LINES.**
2. **Parking at yellow curb.** Curbs, blocks or pavements painted yellow indicate “No Stopping, Standing, or Parking”.
3. **Parking in Visitors Area.** Students are not allowed to park in any of those areas designated for visitor parking under any circumstances.
4. **Parking across marker lines.** The entire vehicle, whether parking parallel, diagonal, or vertical, must be within the boundaries of the parking space.

The fact that other vehicles are parked with impropriety will not constitute an excuse for parking with any part of the vehicle over the line.

5. **Parked in roadway.** PAVED PORTION DESIGNED FOR VEHICULAR TRAFFIC.
6. **Motorcycle parking only.** AREA DESIGNATED FOR MOTORCYCLES.
7. **Parking in area not designated a proper parking area.** (Turf or grass).
8. **Parking on sidewalk or curb.**
9. **Parking in crosswalk.**